**REQUEST FOR PROPOSALS (RFP)**

**STATE OF MARYLAND**

**DEPARTMENT OF HUMAN RESOURCES**

**DIVISION OF BUDGET AND FINANCE**

**COST ALLOCATION AND REVENUE MANAGEMENT**

**OBF/CARM-14-001 S**

**AMENDMENT NO. 2**

**April 17, 2014**

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold (i.e. word)**, and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. **Revise RFP Section 2.41 Hiring Agreement as follows:**

**This solicitation does not require a DHR Hiring Agreement.**

~~By submitting a Proposal in response to this solicitation, the Offeror agrees to execute and comply with the enclosed Maryland Department of Human Resources (DHR)~~ **~~Hiring Agreement (Attachment H)~~**~~. The Hiring Agreement is to be executed by the Offeror and delivered to the Procurement Officer within~~ **~~ten~~** ~~(~~**~~10~~**~~) business days following the receipt of notice by the Offeror that it is being recommended for Contract award. The Hiring Agreement will become effective concurrently with the award of the Contract.~~

1. **Delete Attachment H – Maryland Department of Human Resources Hiring Agreement in full and replace it with the following:**

**The DHR Hiring Agreement is not applicable to this solicitation.**

Offerors are reminded that they must acknowledge receipt of all amendments issued against the RFP in their Transmittal Letter (see Section 4.2.A). If you require clarification of the information provided in this amendment, please contact me at (410) 767-7370, or via email at roland.knox@maryland.gov.

 By:

 Roland L. Knox

 Roland L. Knox

 Procurement Officer